

## PROCEDURE FOR REGISTERING CONSUMER COMPLAINTS & GRIEVANCES

- a. A consumer or any Direct Seller of the affected or aggrieved general public can make complaints about K-LINK and/or its Direct Seller / Retailers to the Grievance Redressal Committee (herein after referred to as the "GRC")
- b. The complainants can register complaints in the following manner:
  - 1. **Email -** By writing an email to us at customercare@klinkindia.in
  - 2. **By Post** By writing a letter to "Grievance Redressal Committee, K-LINK Healthcare (India) Pvt Ltd.,

    Door no: 103 A 7th Floor 'A' Block Navin's Presidium

Door no: 103A,7th Floor, 'A' Block Navin's Presidium, Nelson Manickam Road, Aminijikarai. Chennai - 600029." **Ph: 044-42939898**.

3. **Walk in –** By visiting any of our offices:

#### Chennai:

K-LINK Healthcare (India) Pvt Ltd., Door no: 103A,7th Floor, 'A' Block Navin's Presidium, Nelson Manickam Road, Aminjikarai. Chennai - 600029." **Ph: 044-42939898**.

### Kanpur:

M/s. K-LINK Healthcare(India) Pvt Ltd., No.126,N-13/50, Nandlal Chouaha, 1st Floor, Govind Nagar, Near P.R. Wasson School, Kanpur-208006, Uttar Pradesh. **Ph:** +91 8009609898

#### REGISTERED OFFICE



## Kolkata:

M/s. K-LINK Healthcare(India) Pvt Ltd., Godrej Genesis, 5th Floor, Unit – 502, Block – EP & GP, Sector – V, Near College More, Kolkata – 700091, West Bengal. **Ph:** + **91** 3346042868

- 4 **Phone** By calling us at 044- 42939898
- 5. **Fax** By sending fax to 044-42121401
- c. The Committee shall redress the complaints within one month from the receipt of complaints.
- d. The complainant shall be informed of the outcome once the complaints/grievances are resolved.
- e. In the event the complainant is not satisfied with the resolution he/she may further directly approach the GRC with his/her concerns.

## **GRIEVANCE REDRESSAL OFFICER1:**

Name: Mr. Amit Kumar Gupta

Designation: Assistant Business Development Manager

e-mail: cgr2.klink@gmail.com Phone number: +91 80096 09898

#### REGISTERED OFFICE





## **GRIEVANCE REDRESSAL OFFICER2:**

Name: Mrs. Saranya C

Designation: Assistant Manager - Marketing

e-mail: cgr.klink@gmail.com

Phone number: +91 97908 84848

# **NODAL OFFICER:**

Name: Mr. Jegiathesan Subramaniam

Designation: Director

e-mail:complaints@klinkindia.in

Phone number: 044-42939898

Your Global Link